

Gold and Silver Jewelry Check-In Slip

The number of items being accepted on consignment may change without noticed.

Name of Consignor

Consignor #

Phone#

List all items being consigned

Number of Items _____

Item

Item

I understand that The Exchange does not sell items at full estimated value and that they will be priced to sell. I further understand that price determined by The Exchange is final. I also acknowledge that the above listed items belong to me.

Consignor's Signature

Date

Make Sure A Copy
of the Consignor's
Drivers License Is
In the System.

Signature of the individual checking in items

Date

I acknowledge that I received the above listed items from the business office.

Signature

Date

Make 3 copies: (1) Consignor (1) Stays with Jewelry (Pricer) (1) Business Office

I acknowledge that I received the above listed items to price.

Signature of Pricer

Date

Print (1) copy of all of the items listed above once priced in Liberty. A signature is required from the person taking possession of the items and placing them on the floor.

Immediately report any discrepancies to the Executive Director's attention.